

A Guide to Application to Nagoya University interdisciplinary Frontier Fellowship/ THERS Interdisciplinary Frontier Next Generation Researcher

The application procedure is the same for both the Nagoya University Fusion Frontier Fellowship Program and the Tokai National University Organization Fusion Frontier Next-Generation Research Program. For other details, please also refer to the attached Application Procedure Manual.

- (1) Registration of application information (registration of application information only).
You do not have to submit application documents at this stage.

Application Information Registration Period: from January 23 (Mon) to 14:00, February 6 (Mon) 2023

- Register your application information by following the procedure below.
 - (i) Register Email address to obtain URL to fill in application information
Register your email address at the URL below. Then, URL of the registration form to fill in application information will be sent to the registered email address.

URL (Fellowship): https://dec.nagoya-u.ac.jp/fellow_touroku/

URL (Researcher): https://dec.nagoya-u.ac.jp/researcher_touroku/

- (ii) Registration of application information
Input the required information to the application information registration form.
- You must complete (i) and (ii) by the stipulated deadline above. Please note that we will not accept applications under any circumstances after the deadline of the application information registration period.

Points to Note

- Registration of application information is a mandatory step to obtain an application number. You must complete the registration by the deadline stipulated above.
- The application number issued at the time of application information registration will be used in the subsequent screening procedure so that you must keep the number. For example, Form 3 must include the application number so that you must inform the number to the person who prepare Form 3 (Academic Advisor Evaluation).
- The information registration procedure is the same for internal applicants (those who are enrolled at Nagoya University and have a Nagoya University ID) and external applicants (those other than internal applicants).

【Students who took a leave of absence during the Doctoral Course (or Doctoral Course in Medicine)】

Students who have taken a leave of absence during the Doctoral Course or Doctoral Course in Medicine but wish to apply for the new or additional recruitment must be screened for eligibility check.

Please register your application information during the above-mentioned application information registration period and submit the form "Statement of Reasons for Leave of Absence" via the inquiry-only form (<https://dec.nagoya-u.ac.jp/inquiry/9263-2>).

(2) Submitting your application documents

Upload Application Document Period: from February 2 (Thu) to 14:00, February 14 (Tue) 2023

Submission Documents and Submission Methods:

| Document Name | Submitted by | File Name | Submission Method | | Remarks |
|---|--------------------------------|-------------------------------|---|--|---|
| | | | Internal Applicant | External Applicant | |
| Form 1: Application Form | Applicant | "Form 1 (application number)" | Submit using NUCT | Submit by NUSS *Check an email to see the information of submission URL | Combine Form 1 and 2s to a single PDF file and submit it |
| Form 2s: Research Outline | | | | | |
| Form 3: Academic Advisor Evaluation | Person Who Prepared the form 3 | "Form 3 (application number)" | Submit using the Form 3 submission form: https://dec.nagoya-u.ac.jp/inquiry/form3 | | Submit as a PDF file |
| Application Outline Video | Applicant | "mov (application number)" | Submit by NUCT | Submit by NUSS *Check an email to see the information of submission URL | See the attachment to check an idea how to create a video |

<Forms 1 and 2>

Submission method: - The applicant should submit by the following method.

- When submitting, combine Form 1 and 2 into a single PDF file and **name it as "form 1 (application number)".**

(i) Internal applicants (Individuals enrolled at Nagoya University who have been issued a Nagoya University ID)

Submit your application documents via Nagoya University Collaboration and Course Tools (NUCT)
Submit Form 1 and 2s via project submission function of the NUCT application field site

- After you complete the registration of (1), the site information for the application field will be displayed on NUCT. Please download the application documents from the Doctoral Education Consortium website to prepare the application documents and submit them via NUCT during the submission period designated above.

(ii) External applicants (Individuals not considered internal applicants)

Submit your application documents via NUSS
The URL to submit Form 1 and 2s will be sent to the e-mail address you registered in (1)

- After registering your information according to (1), download the application documents from the Doctoral Education Consortium website. Then, prepare the application documents and submit your application documents to NUSS during the submission period designated above. (Note that the time it is received* is determined by when it is received by our server)

<Form 3>

Submission Method: - The person who prepared the form 3 should directly submit the form by the following method.

- When submitting, make Form 3 into a PDF file and **name it as "form 3 (the applicant's application number)."**
- Submit the form 3 via URL below:

URL to Submit: <https://dec.nagoya-u.ac.jp/inquiry/form3>

- The forms of application documents are available at the Doctoral Education Consortium website. The referee must fill out the Form 3 submission form in the website and submit Form 3 by uploading it during the submission period designated above.
- Application number of the applicant is required to submit the evaluation form. Please check the application number with the applicant.

<Application Outline Video>

Contents - Prepare an Application Outline Video that includes (i) - (iii) below.

The video shall be no more than 3 minutes long and not exceed 30Mb in size. Also, it should be a five-slide presentation (including the first slide as a cover page.)

- (i) Outline of your research and research plan
(The value and positioning of your research, what you will actually do, and your plan for the next three years)
- (ii) Efforts to promote the development of your research (e.g., joint research, interdisciplinary research, and so forth.)
- (iii) Activities to help you reach your career goals

Submission method: The applicant should submit the video by the following method.

- When submitting a video, use mp4 format and **name the file "mov (application number) "**.
- Refer to the attached "About Creating a Video" for the content, format, and method of creating a video.
- The Application Outline Video will also be used as the "Applicant's Briefing" at the interview.
- The applicants who already belong to Nagoya University must submit the video within the above submission period using the assignment submission function of the NUCT application field site. The external applicants (those who does not belong to Nagoya University currently) must follow instructions written in an email sent from the office.

Inquiries regarding Nagoya University interdisciplinary Frontier
Fellowship and Interdisciplinary Frontier Next Generation Researcher
Education Planning Division, Education & International Affairs
Department

Doctoral Education Consortium

Doctoral Education Consortium

Inquiry Form

<https://dec.nagoya-u.ac.jp/inquiry/top>

