

Application Guidelines (Manual for **External** Applicants)

Education Planning Division, Education & International Affairs Department
Doctoral Education Consortium

[External Applicants]

- **Please refer to this manual if your Nagoya University ID has not been issued at the time of your application.**

Step-by-step guide to the application submission process

STEP 1

Registration of application information (pp. 3–7)

- Register for application on the Doctoral Education Consortium website.
- **You can only register once, whether for the Interdisciplinary Frontier Fellowship or Interdisciplinary Frontier Next Generation Researcher.**

STEP 2

Confirmation of application number (p. 8)

- You will be notified of your application number in an automatic reply email after completing the registration of application information.
- **Submission of the "Statement of Reasons for Leave of Absence(Form A)* *Applicable students only**

STEP 3

Application preparation (pp. 10–12)

- Check the Points to Note and prepare your application.

STEP 4

Application submission (pp. 13–16)

- Convert your application (Forms 1 and 2) to a PDF file and submit it **to NUSS**.
- Submit your application outline video **to NUSS**.
- Academic Advisor Evaluation (Form 3) **should be submitted by your academic advisor using the dedicated form.**

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Step [1]

Complete the registration of application information on the Doctoral Education Consortium website

<https://dec.nagoya-u.ac.jp/>

Access the form through the dedicated website on the homepage or via the banner at the bottom right.

[Registration of application information]

- Registration of application information is an essential process to have an Application Number issued. Note that if you do not submit the application registration, you will not be able to submit an application.



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Step [2]

Open the registration details page, enter your email address in the form and send it to us. The URL for registration will be sent automatically to the address you entered.

[Points to Note]

If you do not receive an automatic reply email, your address may be incorrect or it may have been filtered into the junk mail folder.

***We recommend that you use the address given to you by the university (ending with ac.jp). Webmail such as Gmail, Yahoo, qq, etc. may not be received. Please set up your e-mail address to receive “@nagoya-u.ac.jp”.**

応募情報登録用メールアドレス送信

メールアドレスを記入してください。応募情報登録URLが自動送信されます。

必ずメールアドレスに誤りがないかを確認してから送信ください。

メールが届かない場合は、アドレスが間違っているか、迷惑メールフォルダに振り分けられている可能性がありますので、迷惑メールフォルダを確認の上、アドレスを変更するか大学から付与されるアドレス（「ac.jp」で終わるアドレス）を使用して再度お試しください。（Gmail, Yahoo, qq, 等のWebメールは受信できない可能性があります。）

メールアドレス

 確認のため再度入力してください。

奨学金等受給状況（入学・進学 必須 時点） ☐ 受給しない/Not receiving

下記を受給する場合は、当事業の申請ができません。

- ・名古屋大学融合フロンティアフェローシップ認定者
- ・日本学術振興会の特別研究員
- ・国費外国人留学生制度
- ・母国からの奨学金を受給
- ・その他奨励金（当制度と併給できないもの）

また、これ以外の奨学金を受給する場合は、その奨学金制度において併給禁止になっている場合がありますので、各自でご確認願います。

所得制限への該当（入学・進学 必須 時点） ☐ 該当しない/Not applicable

該当する場合は、当事業の申請ができません。

※大学や企業から給与や役員報酬など、生活費を賄えるレベルの安定した収入を得ていると判断される方（240万円/年）は応募できません。

Click "EN" on the page top right corner.

送信内容の確認へ >

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Step [3]

Click on the URL in the email you received and complete all the required information. Alphabetic and numeric characters should be halfwidth characters.

[Point to Note]

- Be sure to select the correct Year of Application and Year of Enrollment.
- If you are not a Nagoya University student, enter “None” in the Student ID and Nagoya University ID fields.
- Select “Other than Nagoya University*” for enrollment category.

フェローシップ事前申込み受付フォーム（2021年度募集）

事前申込み受付フォーム

募集対象、申請分野ごとに設定されている研究科・専攻を確認の上、申請を行ってください。

2021年度募集対象

区分	年次	年齢(2021年4月1日時点)
博士後期課程	2021年10月 1年次在籍者	30歳未満 (但し臨床研修を課された医学博士課程の在籍者は33歳未満)
医学博士課程	2021年10月 2年次在籍者	

下記にて必要事項を入力して下さい。

この入力フォームは、フェローシップの事前申込みとなります。

入学年次

必須

- ☐ 2021年4月入学 / April 2021 enrollment
- ☐ 2020年4月入学 / April 2020 enrollment
- ☐ 2021年10月入学 / October 2021 enrollment
- ☐ 2020年10月入学 / October 2020 enrollment

該当する入学年次にチェックをいれてください。いずれにも該当しない場合は、問い合わせフォームからお問合せください。

申請分野

必須

- ☐ アジア未来創造(Creating the Future of Asia)
- ☐ 情報・AI(Information and AI)
- ☐ 量子科学(Quantum Science)
- ☐ マテリアル(Materials)

第1希望分野を選択してください。2021年度応募は、アジア未来創造分野、量子科学分野のみの募集です。

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Step [4]

Please double-check your email address before clicking Confirm Application Details.

If you enter an incorrect email address, you will not receive an acceptance completion email and will be unable to confirm your application registration number.

電話番号／Contact phone number	必須	<input type="text" value="09012345678"/>
ハイフンなし／Number with no hyphens		
申請分野（複数申請不可）／ Application field（Multiple applications not possible）	必須	<div><input type="radio"/> アジア未来創造分野／Asia Future Creation Field <input checked="" type="radio"/> 情報・AI 分野／Information / AI field <input type="radio"/> 量子科学分野／Quantum science field <input type="radio"/> マテリアル分野／Materials field</div>
<p>メールアドレスの入力に誤りがあると事前受付完了の通知が届きませんので、必ずご自身のメールアドレスを確認してから送信ください。 If you enter an incorrect email address, you will not receive a notification of acceptance completion, so be sure to confirm your email address before sending.</p>		
<div>送信内容の確認へ ></div>		

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Step [5]

Confirm the entered details again. If there are no mistakes, click Send.

Before sending,
please double-check your email address again.

You can only register once, whether for the Interdisciplinary Frontier Fellowship or the THERS Interdisciplinary Frontier Next Generation Researcher. Make sure that the program, field, and year of your application are all correct.

送信内容の確認

以下の内容で間違っていないならば、「送信する」ボタンを押してください。

募集(Recruitment)	(2102)2021年度 第02回
入学年次	(1)2021年4月入学
申請分野	(A)アジア未来創造
申請分野 (第2希望) ()	量子科学
お名前 (Name)	名古屋 花子
Email	test@fellow.co.jp
Email (確認/Confirmation)	test@fellow.co.jp
生年月日 (Birthday)	1995. 7. 1
所属研究科 (入学・進学予定) ()	人文学/Humanities
所属専攻 (入学・進学予定)	人文学専攻
学類番号	123456789
名大ID	ab1234567
電話番号 (Phone)	000-0000-0000
在籍区分 ()	在学
※復学予定年月	
※名古屋大学以外の方	
所属プログラム	
所属プログラム (その他)	
奨学金等受給状況 (2021年10月1日時点) ()	受給していません。
社会人学生該当の有無 (2021年10月1日現在) ()	社会人学生に該当しません。

前画面に戻る

送信する

Nagoya University Interdisciplinary Frontier Fellowship THERS Interdisciplinary Frontier Next Generation Researcher

Step [6]

You will be notified of your **application number** in an automatic reply email after completing the registration of application information.

Your application number is important because it is used from the submission of your application form to the pass/fail decision. Keep it until the screening process is completed.

*Your application number is required for the Academic Advisor Evaluation (Form 3), so **please share it with your academic advisor.**

Please note that you cannot reply to this email with inquiries and so on.

[Point to Note]

- Be sure to check the automated email response after completing your application registration. If you cannot see the automated reply, it may be in your email junk folder, or you may not have registered successfully.
- If you have not received the email response, be sure to confirm using the Inquiry Form.

【申請番号】 英字1文字+数字9桁

【募集(Recruitment)】 (2102)2021年度 第02回

【入学年次】 (1)2021年4月入学

【申請分野】 (A)アジア未来創造

【申請分野(第2希望)()】 量子科学

【お名前(Name)】 名古屋 花子

【Email】

【Email(確認/Confirmation)】

【生年月日(Birthday)】 1995.7.1

【所属研究科(入学・進学予定)()】 人文学/Humanities

【所属専攻(入学・進学予定)】 人文学専攻

【学籍番号】 123456789

【名大ID】 ab1234567

【電話番号(Phone)】 000 0000 0000

※Students who took a leave of absence during the Doctoral Course (or Doctoral Course in Medicine)

Submission of the "Statement of Reasons for Leave of Absence(Form A)

Students who have taken a leave of absence during the Doctoral Course or Doctoral Course in Medicine but wish to apply for the new or additional recruitment must be screened for eligibility check.

In addition to register your application, please submit the "Statement of Reasons for Leave of Absence(Form A)" as bellow.

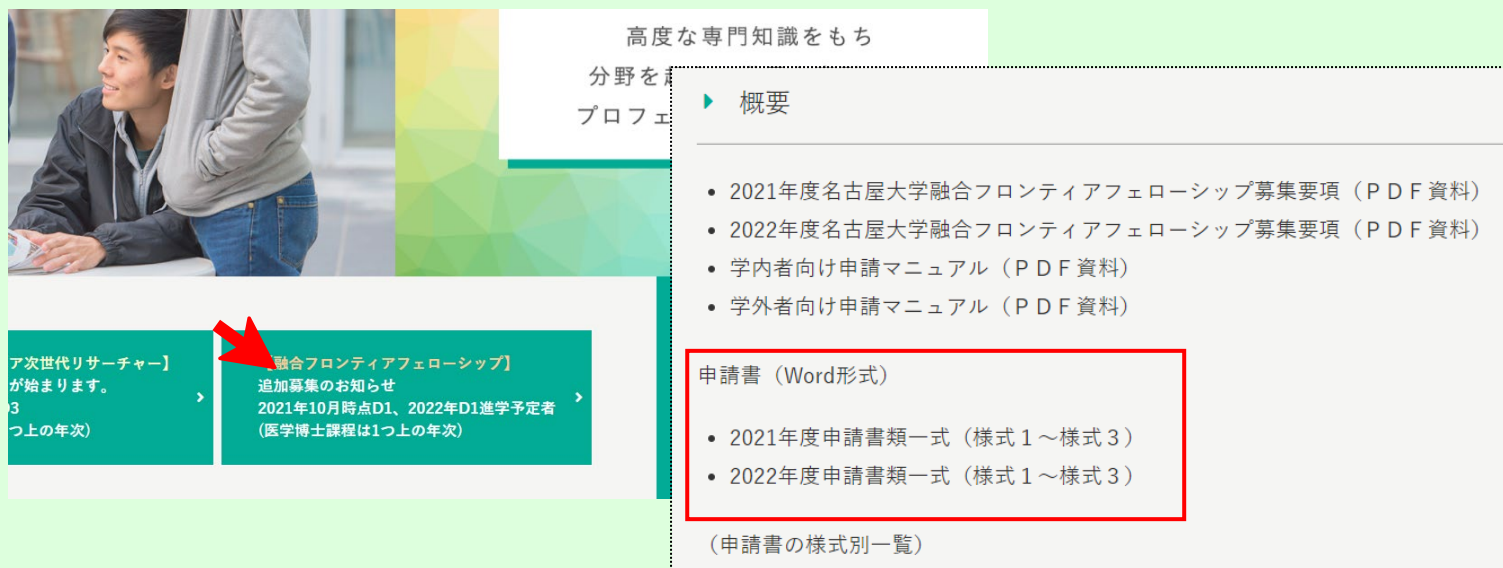
- Submit to : <https://dec.nagoya-u.ac.jp/inquiry/9263-2>
- Name the file to be submitted as follows.
“form A (application number)” Ex: form A (K22000000)

Submission deadline: Monday, February 6 at 14:00

Step [7]

Documents related to the application can be obtained from the Overview section of the Frontier Fellowship site on the Doctoral Education Consortium website. Use a computer to prepare your application. (No handwriting)

Download the English version of the application form, click “EN” on the page top right corner.



高度な専門知識をもち
分野を
プロフェ

概要

- 2021年度名古屋大学融合フロンティアフェローシップ募集要項 (PDF 資料)
- 2022年度名古屋大学融合フロンティアフェローシップ募集要項 (PDF 資料)
- 学内者向け申請マニュアル (PDF 資料)
- 学外者向け申請マニュアル (PDF 資料)

申請書 (Word形式)

- 2021年度申請書類一式 (様式 1 ～様式 3)
- 2022年度申請書類一式 (様式 1 ～様式 3)

(申請書の様式別一覧)

【融合フロンティアフェローシップ】
追加募集のお知らせ
2021年10月時点D1、2022年D1進学予定者
(医学博士課程は1つ上の年次)

【次世代リサーチャー】
が始まります。
3
つ上の年次)

Step [8]

[Preparing Your Application]

- Be sure to prepare your application so that it fits the number of pages specified in each form.
- The forms of application documents, text size and font cannot be changed.
- The titles and descriptions of each item in the application forms cannot be edited or deleted.
- Add **page numbers in the center of the footer.**
- Add your **Application Number in the lower right of the footer.**

(Example)

The diagram shows a white rectangular area representing a page. At the bottom center, the text "- 1 -" is displayed. At the bottom right, the text "A2101000" is displayed with a small cursor icon. Below the page, a horizontal line separates the page content from the footer. Two yellow callout boxes with red borders point to the footer area. The first callout box, labeled "Page Number", points to the "- 1 -" text. The second callout box, labeled "Application Number", points to the "A2101000" text.

- 1 -

A2101000

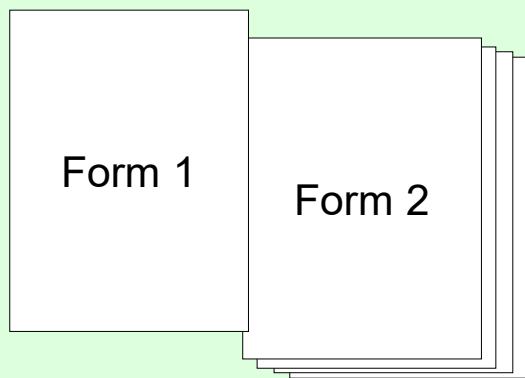
Page Number

Application Number

Step [9]

[How to Submit Your Application]

- When submitting your application, convert Forms 1 and 2 into a **PDF file** and name it **form 1 (application number)**.



- **Please confirm your Application Number by the notification email you received from the pre-application.
(1 alphabetic character + 9 numeric digits)**

Step [10]

[Submitting Your Application]

After completing your application document, please submit it to the NUSS (**Nagoya University Storage Service**). ***You will be notified of the URL for submission by e-mail.**

(Time of receiving application forms is determined by the time it is uploaded to the server. Please avoid submitting your application at the last minute.)

[Point to Note]

- In case of multiple uploads, the latest one will be accepted. After the deadline, it cannot be replaced. Please prepare and submit your application carefully.**

Step [11]

[Submitting a video]

- Upload your video to **NUSS (Nagoya University Storage Service)**.
***You will be notified of the submission URL by email.**
- Name the file **mov (application number)**.
- For details, check “Creating a video overview of the application”.

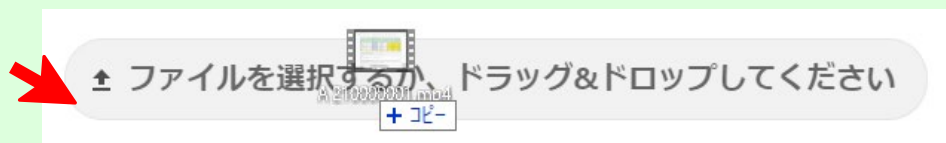
[Points to Note]

- In case of multiple uploads, the latest one will be accepted. After the deadline, it cannot be replaced. Please prepare and submit your application carefully.
- This video will be used for the first screening and second screening (those eligible only).

Step [12]

[How to submit materials to NUSS]

- Enter the submission URL (NUSS) and upload the files by selecting them or dragging and dropping them **into the text frame**.



- When uploading is complete, you will see the following message.
When you close the browser, this message disappears, but there is no problem with the submission status.



Step [13]

The person who prepared the evaluation (academic adviser, etc.) should submit it directly as a **PDF** using the form below.

- Submission form: <https://dec.nagoya-u.ac.jp/inquiry/form3>
- Name the file to be submitted as follows.
“form 3 (application number)” Ex: form 3 (A22000000)
- Submission deadline: Tuesday, February 14 at 14:00

*Each application number is made up of one alphabetic character followed by eight numeric digits, and is assigned to a student at the time of pre-registration.

* Fill in the required details and upload Form 3.

If you enter an incorrect email address, you will not receive an acceptance completion email. Be sure to check your email address before sending.

Contact Us

If you have any questions, contact us using the inquiry form below.

○ Contact Information

Education Planning Division, Education & International Affairs
Department (Doctoral Education Consortium Office)

○ Inquiry Form

<https://dec.nagoya-u.ac.jp/inquiry/top>



See the Doctoral Education Consortium website for the latest information.

<https://dec.nagoya-u.ac.jp/>

