

A Guide to Application to THERS Make New Standards Program for the Next Generation Researchers

The application process is as follows. For other details, please also refer to the attached Application Procedure Manual.

(1) Registration of application information (registration of application information only).

You do not have to submit application documents at this stage.

Application Information Registration Period: from February 28 (Wed) to 14:00, March 8 (Fri) 2024
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- Register your application information by following the procedure below.

(i) Register Email address to obtain URL to fill in application information

Register your email address at the URL below. Then, URL of the registration form to fill in application information will be sent to the registered email address.

URL : https://dec.nagoya-u.ac.jp/researdent_touroku/
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(ii) Registration of application information

Input the required information to the application information registration form.

- You must complete (i) and (ii) by the stipulated deadline above. Please note that we will not accept applications under any circumstances after the deadline of the application information registration period.

Points to Note

- Registration of application information is a mandatory step to obtain an application number. You must complete the registration by the deadline stipulated above.
- The application number issued at the time of application information registration will be used in the subsequent screening procedure so that you must keep the number. For example, Form 3 must include the application number so that you must inform the number to the person who prepare Form 3 (Academic Advisor Evaluation).
- The information registration procedure is the same for internal applicants (those who are enrolled at Nagoya University and have a Nagoya University ID) and external applicants (those other than internal applicants).

【Students who do not meet the eligibility requirements but wish to apply for this program for specific reasons】
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Students who are not eligible to apply under "4. Eligibility for Application" in the Application Guidelines, whether new or additional recruitments, but who wish to apply for this program

under special circumstances, must follow the procedure below to be checked for their eligibility separately.

Register their application information and submit the "Application for Application Eligibility Screening (Form A)" via the inquiry-only form on the website (<https://dec.nagoya-u.ac.jp/inquiry/forma>) during the application information registration period.

Application Information Registration Period:
from February 28 (Wen) to 14:00, March 8 (Fri) 2024

(2) Submitting your application documents

Upload Application Document Period:
from March 15 (Fri) to 14:00, April 2 (Tue) 2024

Submission Documents and Submission Methods:

Document Name	Submitted by	File Name	Submission Method		Remarks
			Internal Applicant	External Applicant	
Form 1: Application Form	Applicant	"Form 1 (application number)"	Submit by TACT	Submit by NUSS *Check an email to see the information of submission URL	Combine Form 1 and 2 to a single PDF file and submit it
Form 2s: Research Outline					
Form 3: Academic Advisor Evaluation	Person who Prepared the form 3	"Form 3 (application number)"	Submit by the Form 3 submission form: https://dec.nagoya-u.ac.jp/inquiry/form3		Submit as a PDF file
Application Outline Video	Applicant	"mov (application number)"	Submit by TACT	Submit by NUSS *Check an email to see the information of submission URL	See the attachment to check an idea how to create a video

<Forms 1 and 2>

Submission method: - **The applicant** should submit by the following method.

- When submitting, combine Form 1 and 2 into a single PDF file and **name it as "form 1 (application number)".**

(i) Internal applicants

(Individuals enrolled at Nagoya University who have been issued a Nagoya University ID)

Submit your application documents via TACT (Tokai Academic Combination Tools)
Submit Form 1 and 2s via project submission function of the TACT application field site

- After you complete the registration of (1), the site information for the application field will be displayed on TACT. Please download the application documents from the Doctoral Education Consortium website to prepare the application documents and submit them via TACT during the submission period designated above.

(ii) External applicants (Individuals not considered internal applicants)

Submit your application documents via NUSS
The URL to submit Form 1 and 2s will be sent to the e-mail address you registered in (1)

- After registering your information according to (1), download the application documents from the Doctoral Education Consortium website. Then, prepare the application documents and submit your application documents to NUSS during the submission period designated above. (Note that the time it is received* is determined by when it is received by our server)

<Form 3>

Submission Method: - **The person who prepared the form 3 should directly submit the form by the following method.**

- When submitting, make Form 3 into a PDF file and **name it as "form 3 (the applicant's application number)."** - Submit the form 3 via URL below:

URL to Submit: <https://dec.nagoya-u.ac.jp/inquiry/form3>

- The forms of application documents are available at the Doctoral Education Consortium website. The person who prepares the form 3 must fill out the Form 3 submission form in the website and submit Form 3 by uploading it during the submission period designated above.
- Application number of the applicant is required to submit the evaluation form. Please share the application number with the applicant.

<Application Outline Video>

Contents - Prepare an Application Outline Video that includes (i) - (iii) below.

The video shall be no more than 3 minutes long and not exceed 30Mb in size. Also, it should a 5-slide presentation (including the first slide as a cover page.)

- (i) Outline of your research and research plan
(The value and positioning of your research, what you will actually do, and your plan for the next three years)
- (ii) Efforts to promote the development of your research (e.g., joint research, interdisciplinary research, and so forth.)
- (iii) Activities to help you reach your career goals

Submission method: The applicant should submit the video by the following method.

- When submitting a video, use mp4 format and **name the file "mov (application number) "**.
- Refer to the attached "About Creating a Video" for the content, format, and method of creating a video.
- The Application Outline Video will also be used as the "Applicant's Briefing" at the interview.
- The applicants who already belong to Nagoya University must submit the video within the above submission period using the assignment submission function of the TACT application field site. The external applicants (those who does not belong to Nagoya University currently) must follow instructions written in an email sent from the office.

Inquiries regarding THERS Make New Standards Program for the Next Generation Researchers:

Education Planning Division, Education & International Affairs
Doctoral Education Consortium Inquiry Form:

<https://dec.nagoya-u.ac.jp/inquiry/top>

Doctoral Education Consortium

